

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
OCTOBER 12TH. 2010 at 7.00pm.**

Public Session:

No members of the public were in attendance and no issues were raised.

Present

Mrs. J. Manley (Chairman)

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Bailey

Mr. R. Pinches

Mr. S. Dodd

Mrs. T. Howells

Mr. D. Roberts

Mr. J. Kennedy

In Attendance:

MACR G. Longmuir (RAF Shawbury)

Ms. M. Turner (Youth Officer)

The Parish Clerk

10/103 Apologies:

Apologies were received and accepted from Mr. S. Jones; Mrs. S. Dove and Mr. A. Brown

10/104 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in items 4(c), 6, 8 and 11 on the agenda.

10/105 Minutes of Meeting held on September 14th. 2010:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

10/106 Matters Arising:

(a)Highways (10/93(bi))

Issues raised at the last meeting regarding the overgrown hedge and trees had been dealt with.

(b) Planning Concerns:

(i) 48, Bridgeway (10/99b)

Following discussions with the planning department and some Council Members, it had been decided to withdraw objections to the planning application, as it had been identified that the garage was to be used for storing the owner's classic cars.

(ii) 3, Church Close (10/93(dii))

Planning department had confirmed that a retrospective planning application was being made.

(iii) Farm Shop (10/93(di))

There were no restrictions placed in the planning approval.

(c) Grass Cutting (10/94h)

A proposed meeting with Nobridge had been postponed as all the grass was being cut now. However it was agreed that there was a need to meet with Mr. Cope to determine the programme for next year and revise the contract.

(d) Overhanging Tree in Church Close (10/93c)

The problem had been resolved by Bromford Housing Group.

(e) Dead Tree behind the Glebelands (10/93)

Meres and Mosses Housing Association had been unable to locate the tree and further details had been sent to them,

(f) Application for grant aid for Cycle Track (10/85(2))

The application form had been completed as requested and the Clerk said he would complete the final details and send the form to the relevant youth officer.

(g) Repairs to Children's Play Area (10/85(7))

Mr. Dodd reported that the repairs had been carried out by Mr. Parry.

(f) Firework Event (10/85(13))

Mr. Bailey reported that everything was under control and that he was following the detailed Health and Safety Guide.

Members agreed that, for safety reasons, the path from the Glebelands should be closed for the event.

More marshals were being deployed and the Youth Pod would be ring fenced during the event.

Several Members offered to give support on the evening.

The Chairman agreed to judge the competition for the best guy

(g) Glebe Land (10/92)

Members had been sent a copy of a letter from Mr. Watney (Balfours), in which he had confirmed that he would seek approval from the Diocese for the Council to lease the land between the Recreation Ground and the River for £50.00 per annum. The Council would be responsible for the maintenance of the area, which could be developed for some recreational activities. Fishing rights on the river would be granted to the Council.

Members agreed to accept the offer as laid out in the letter.

Mr. Watney had also indicated his desire to see a pathway constructed from the burial ground down to this area of land, with a small car park developed on the corner of the site. The Diocese would be prepared to match fund this up to a total of £5,000. After due consideration it was agreed that much more information was needed about the type of pathway to be constructed. Clerk to discuss this with Mr. Watney.

Mr. Bailey offered to see if he could identify any possible grant aid for this project.

(h) Hazeldine – Area of Grass (10/94)

Clerk had identified that this area of land was the responsibility of the Parish Council

(i) Collected Rubbish (10/93(c))

Mr. Bailey reported that he had spoken to Mr. Creber and that the problem had been resolved.

(j) Tri-partite meetings (10/86(7))

Clerk reported that he spoken to the Beat Officer who had stated that the meetings had been set up by an officer from the old County Council but had been disbanded as there had been little interest.

(k) English Heritage (10/94(d))

Clerk confirmed that a letter had been sent outlining all the costs involved in maintaining the Moat area but to date there had been no response.

(l) Parish Plan Review (10/91)

Clerk confirmed that Mr. Brown had sent him a number of amendments to the document issued at the last meeting. He had incorporated them and would agenda a Parish Plan review at next month's meeting.

10/107 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting:

1. Shropshire Council – working to reduce dog fouling and litter. Contents noted.
2. Colin Dowdall (Land Drainage Officer) requesting information on the watercourse in Hazeldine Way.

It was confirmed that the area of land was the responsibility of the Council but it was not clear where the boundary was situated. Mr. Dowdall to be invited to study the map.

10/108 Accounts for Payment:

It was resolved to pay the following accounts:

Mr .J. Wilson	Salary (October)	£428.51
Mr. J. Wilson	Expenses (Sept.)	£81.49
Inland Revenue	Income Tax (October) ^^	£107.51
Mr. T. Creber	Village work (October)	£417.00
Mr. A. Houlihan	Toilet facilities (October)	£50.00
Mr. R. Bailey	Erdington Play Area	
	- mowing (Sept)	£100.00
	-fence repair/hedge cutting	£15.00
	Moat area – mowing (Sept.)	£ 35.00 £150.00
Lewis Plant Services	Hire of excavator and dumper (Cycle Track)	£176.25
NWP Electrical	Streetlight maintenance	£227.52
Graphic Office	Photo copier cartridges	£115.13
Sign and Poster	Framed Rights of Way Map	£176.26
First Fence Services	Crowd barriers for firework event	£446.50

10/109 Financial Statement:

A financial statement was tabled and approved.

10/110 CCTV Camera:

Mr. Bailey and Mrs, Medley gave details of a meeting with the contractor to decide where the recording equipment could be housed. Mr. Bailey had agreed to construct a suitable cupboard and an electrician had been employed to carry out necessary work to enable the equipment to be connected to the power supply.

The contractor was hoping to install the system on October 13th. and 14th. but this had not been confirmed.

10/111 Activated Speed Control Signs:

Members considered the proposals from Shropshire Council but decided that they were unable to fund the signs this year. It was decided to defer any decision until next year's budget was discussed. In the meantime, efforts would be made to see if there was an alternative and cheaper way of carrying out the project.

10/112 Erdington Close Play Area:

Mr. Bailey raised two issues:

1. The boundary fence needed painting with a preservative. It was agreed that this should be done in the spring and that an approach should be made to the RAF to do the work as one of their community projects.
2. Concern had been raised about the amount of cat waste in the play area and it was agreed to send a letter to local residents asking for their co-operation in trying to keep the area clean. Clerk was asked to produce the handouts which Mr, Bailey offered to deliver.

10/113 The Youth Pod:

It was reported that a motor cycle had been burnt in the pod, resulting in further considerable damage. The Chairman had agreed to Mr. Bailey removing a damaged window and Members agreed, on safety grounds, that the remaining windows should be taken out.

Mr. Bailey reported that a number of the bolts retaining the walls were loosened and it was agreed to monitor the pod over the next month and to have further discussions at the November meeting.

Mr. Dodd stated that there had not been a meeting of the Pod Committee that Members had agreed to at the last Council meeting.

10/114 Toilet Facility Provision:

Members reviewed the current situation, whereby facilities were made available at the Elephant and Castle Public House during opening hours. There was no way of identifying what use was made of this service but it was the best the Council could provide.

Mr. Dodd queried the legality of offering a service that did not provide facilities for disabled people and after discussion, it was agreed to agenda this item at next month's meeting to allow time for investigations to be made.

10/115 Council Meeting in August:

It was agreed to pilot a meeting in 2011.

10/116 Capital Bids and Budget Setting:

It was agreed to set up a small advisory group to work with the Clerk in the production of the budget and the identification of capital bids, prior to the items being on the Agenda at a full Council meeting.

It was agreed that the Chairman, Vice Chairman and one Member should form the group. The representative Member would change each year and Mr. Bailey was appointed for this year.

10/117 Exchange of Information:

(a) Issues for consideration on the next agenda:

(b) Issues needing urgent attention:

i Highways:

Railings need repairing on the footpath from Bridgeway to the Junior School. Clerk to report to Highways Division.

ii. Streetlights:

Two lights not working – one on Wem Road close to Carradine Close and one in Riverside Gardens.

iii Other:

.Mr. Bailey reported that there had been an incident of indecent exposure on the footpath leading from Bridgeway to the Junior School and it had been suggested that the hedge height should be lowered. Clerk said he had spoken to the Vice Chairman, who lived in the area and whose children used the path. The local feeling was that this was an isolated incident by a young teenager and that the hedge should be left at its current height.

10/118 Other Information:

1. Sponsorship:

Clerk reported that he had written to Mrs. McLaughlin and Mr. Leader, who had expressed an interest in sponsorship, offering alternatives to the Floral Gateways but had not received a response from either of them

2. Burial Ground:

Clerk had received an email from Mrs. Percival, pointing out that a flower holder on her father's grave had been damaged and asking whether it had been reported to the Council by the grass cutting contractor. She had tried unsuccessfully to discuss this with the Vicar. From the information given it was apparent that the holder was not placed in the position outlined in the Council and Diocese regulations. Clerk had replied to Mrs. Percival pointing this out and had also forwarded her email to Nobridge Ltd. He had discussed the problem with the Vicar, who had confirmed that the family would have been issued with the Diocese regulations but could not remember if the Council's regulations had been given as well.

Members felt that it was essential that these were given to the families at the time they arranged burial and the Clerk was asked to supply the Vicar with additional copies.

It was noted that a number of families were not adhering to the regulations and it was agreed to review the Burial Ground at the next meeting.

3. Festival of Trees and Cribs:

Mrs. Medley gave details of an event being organised by the Churches and asked if the Council would like to participate.

It was agreed to discuss this at the next meeting.

10/119 Unresolved Parish Business:

The following projects/issues have yet to be resolved:

CCTV Camera – planned to be in operation before the next meeting.

Car Park renovation – deferred until the next financial year.

Poynton Road – 30mph signs – Clerk to contact Highways for up to date information.

Poynton Road/Recreation Ground Hedge – deferred until next financial year

Traffic Lights - see report in September minutes

Additional Seats in Moat area - planned to be in place in next few weeks.

Fence on A53 – see item under Moat report

Vehicle Operated Speed Controls - deferred until next financial year

Local Joint Committee - substitute Councillor. Committee under review by Shropshire Council

Youth Pod – under review

Burial Ground Paths – deferred until next financial year.

Signs to Car Park and RAF Shawbury and A53 Crossing signs –Clerk to contact Highways for up to date information.

10/120 Site Meetings:

(a) Mr. Bailey had met with a representative of Jack Flash Fireworks on site to confirm details of the display.

(b) Mr. Bailey and Mrs. Medley had met with the CCTV contractor from ORP.(please see 10/110)

10/121 Reports from:

(a) Police:

A written report had been received which indicated that, in the period between September 13th. and October 7th.the following offences had been recorded:

Attempted burglary – 1; Theft from motor vehicle - 1; Theft from shop - 1; Assaults - 2; Arson to motor vehicle - 1; Criminal damage to building – 1.

(b) Youth:

Ms Turner reported that a number of young people had participated in a full summer programme of activities, which had included fund raising events for Cancer Research. Several had attended a summer camp on the Long Mynd and had been involved in Photography and Canoeing sessions. There were some excellent photographs produced.

The volunteers working with the younger group were keen to continue but there had been little response from the youngsters.

(c) RAF Shawbury:

MACR Longmuir gave the following report:

1. The Commanding Officer had confirmed that he was prepared to sponsor the Community Service Awards annually at a level of £50.00
2. The base would provide 10 volunteers and two lighting rigs for the firework evening.
3. Intensive night flying would be taking place between November 8th. and December 17th. Flying operations should be completed by midnight.
4. Confirmed details of the Food and Gift Market on November 5th. and 6th.
5. The next graduation event would be on December 3rd. when there was likely to be a firework display.
6. The Air Cadets would be forming the 28th. Squadron on November 18th. with a Stand up Parade. There were 33 cadets enlisted with a number on the waiting list. Sponsorship was being sought for the Squadron.
7. The Annual Reception had been a great success.

Mr. Bailey suggested that runners from the base might like to use the local footpaths and Graeme agreed to bring it to the notice of the senior PTI

8. Shropshire Council:

No report tabled.

10/122 Planning Applications:

(a) The following applications were considered by Members:

1. London House, Shawbury Business Park – erection of a steel portal framed building.
Application supported.

2. Built-Offsite, London House, Shawbury Business Park - retrospective application for the construction of an infiltration lagoon.

Members, having considered an email from Ms. Parry and a detailed explanation of the drainage system in the area from Mr. Pinches, decided that they had insufficient expertise to make a response to the application.

3. Mill House, Moreton Mill – erection of a replacement greenhouse (modified application).
Application supported.

10//123 Committee Reports:

(a) Moat Committee;

Mr. Brown had forwarded the attached written report which Members considered.

It was agreed that an approach should be made to Shropshire Council regarding the replacement fence at the entrance to the Moat area, which would be erected after the drainage work was completed on the A53

Concern was expressed at the lack of volunteers and support was given to the actions being taken to generate more interest.

(b) Helicopter Noise Liaison Committee:

Mr. Kennedy reported that he had been unable to attend the last meeting but that Mr. Jones had been in attendance and Chaired the event.

(c) United Charities:

Mrs. Medley reported that a grant of £500 had been made to a University Student.

(d) SALC Area Committee:

Mr. Roberts reported that he been unable to attend at the last minute and that his email to the Secretary had not been acknowledged.

(e) Shropshire Council Local Joint Committee:

Mr. Kennedy stated that he had attended the planning meeting when it had been agreed that all future correspondence would be by email

Concern had been expressed that only one application had been made for money reserved for Youth Projects.

He had questioned two grant bids, one from Wem Rural Council for money towards the production of a Parish Plan costed at £14,000.00, which he felt was excessive and a bid from Shawbury Bowling Club for £3,000.00 towards the cost of an irrigation system. As the green was owned by the brewery, there needed to be evidence of the length of the outstanding lease

10/124 Press Matters:

.No issues to report.

10/125 Date and Time of next meeting:

The next meeting will be on November 9th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed *J.Manley* (Chairman)

Date November 9th.2010